

Date: February 17, 2012
To: Members Lebanon Board of Finance
From: Liz Charron, Chairman
Subject: Regular Meeting

The Lebanon Board of Finance will hold a regular meeting on Tuesday, February 21, 2012. The meeting will be called to order at 7:00 PM in the town hall.

Agenda

- A. Call to order.
- B. Minutes of previous meetings:
 - January 17, 2011 Regular Meeting
 - January 25, 2012 Special Meeting
 - January 31, 2011 Special Meeting
- C. Correspondence ó none received
- D. Monthly Expenditures/Revenues/Payment of Bills
- E. Subcommittee updates:
 - 1. Investment Policy and Cash Management
 - 2. Board Policies and Procedures
 - 3. Capital Funding
 - 4. Budget Process
 - a) Discuss strategies for uses and funding of TIP.
 - b) Discuss level of funding in Contingency.
 - c) Other.
- F. New Business
 - 1. Discuss Directors & Officers liability insurance.
 - 2. Consider and act on distributing an RFP for the town's annual audit for the next two year period.
 - 3. Distribute and discuss the annual audit report for FY 2010 ó 11.
 - 4. Discuss established guidelines for Fund Balance and where we stand as of June 30, 2011.
- G. Other
- H. Adjourn.